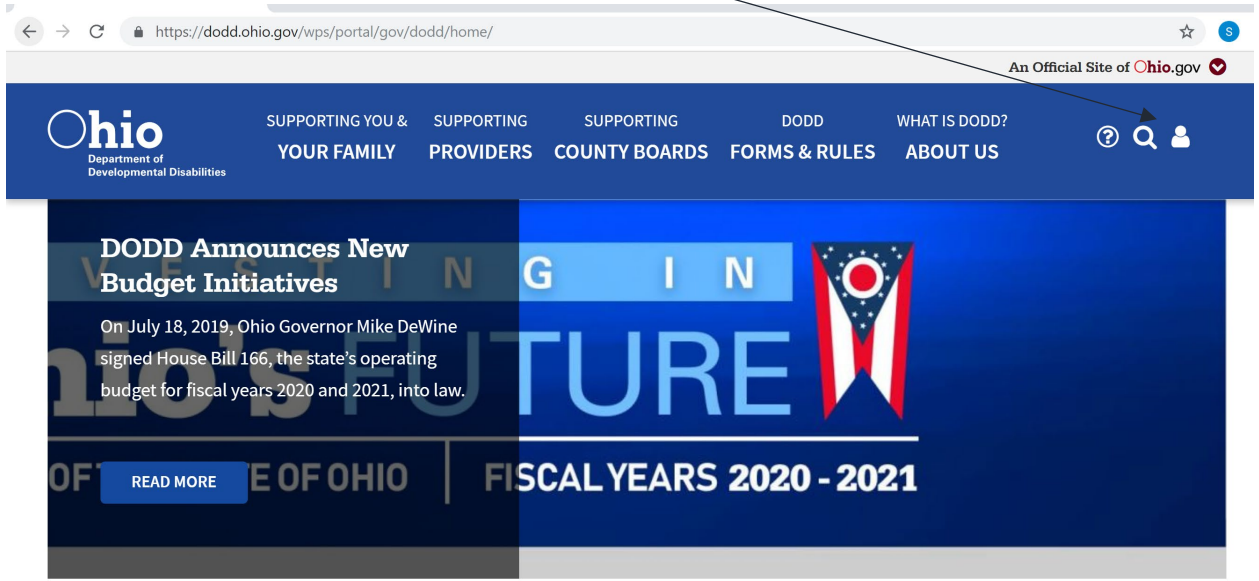
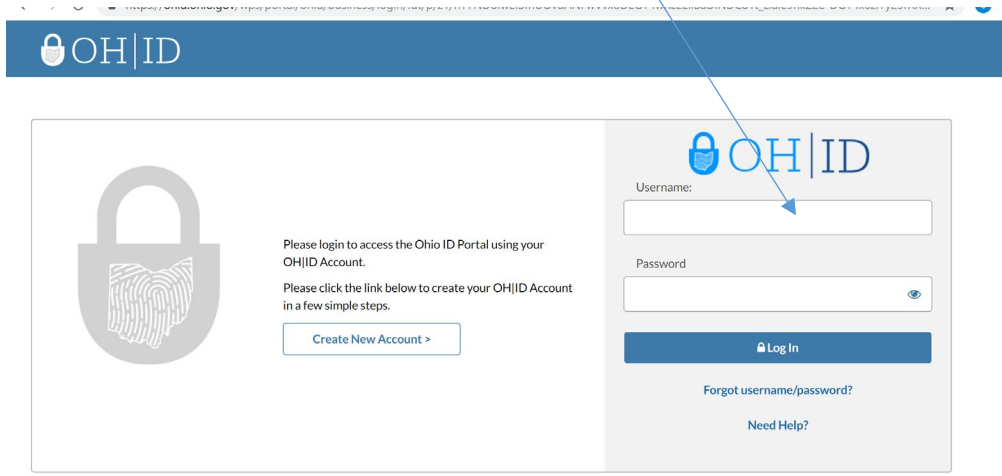


How to View your PAWS Via MSS

Go www.dodd.ohio.gov and log on



Enter your user name and password



Click Continue at the bottom

The screenshot shows the Ohio Department of Developmental Disabilities user interface. At the top left is the Ohio logo and the text "Department of Developmental Disabilities". Below this is a "Welcome" message with a redacted name. A heading reads "Please select following option to proceed:". There are three radio button options: "Continue with Logged In User Account" (which is selected), "Continue with Another Existing Account" (with a dropdown menu labeled "Switch to one of your other accounts"), and "Create an additional New Account". At the bottom left is a red "CONTINUE" button. A blue arrow points from the "Click Continue at the bottom" instruction to this button. A gear icon is visible in the bottom right corner.

Click on Applications

The screenshot shows the website's navigation bar and announcements section. The navigation bar is dark blue with a home icon and the following links: "HOMEPAGE", "APPLICATIONS", "MYLEARNING", "APP RELEASE NOTES", and "SUPPORT CENTER". A blue arrow points from the "Click on Applications" instruction to the "APPLICATIONS" link. Below the navigation bar is an "ANNOUNCEMENTS" section. The first announcement states: "For all application issues except MAIS, Contact the DODD Information Technology Services Call Center at 1-800-617-6733, option 4 or ITSCallCenter@dodd.ohio.gov for MAIS: RN Trainers /MAIS access: When trying to open MAIS if there is an error message that says you are not authorized to enter, please contact ma.database@dodd.ohio.gov". The second announcement states: "MAIS, MSS and eMBS applications will open in new tab, if you see blank page, please clear cache and check for pop up blockers". At the bottom, a red text announcement states: "The DODD portal will be down Friday October 29th at 4pm until Saturday October 30th at 8am."

Click on MSS

The screenshot shows a navigation bar with a home icon and links for HOME PAGE, APPLICATIONS, MY LEARNING, APP RELEASE NOTES, and SUPPORT CENTER. Below the navigation bar is a blue header labeled "Applications". Underneath is a search box labeled "Search for Apps...". A grid of application tiles is displayed, including DataWhse, eMBS, ImagineIS, ITS_Revise, LOC, MSS, OTS, PCW, PSM-CRM, and REG. An orange callout box with the text "Click on MSS" has an arrow pointing to the MSS application tile.

Click Search by Person

The screenshot shows the "Medicaid Services System (MSS) - Search by Person" page. The header includes "THE OHIO DEPARTMENT OF DEVELOPMENTAL DISABILITIES" and "Medicaid Services System (MSS) - Search by Person". A welcome message reads "Welcome Cheryl A Copley - MSS_CountyFiscalAdmin". On the left is a navigation menu with sections: Home (Create a New Site, Search for Site by Site Name, Search by Person, Search for Site by Provider), SPA (Service Present, Authoriz...), PA (Manage PA), and PAWS (Reports). The "Search by Person" menu item is highlighted with a red arrow. On the right is a "Search By Person:" form with input fields for First Name, Last Name, Medicaid Billing Number, SSN, and CRISE, and dropdown menus for DODD Num, County, and Search by.

Enter Individual's Last name and click search.

THE OHIO DEPARTMENT OF DEVELOPMENTAL DISABILITIES

Medicaid Services System (MSS) - Search by Person

Welcome Cheryl A Copley - MSS_CountyFiscalAdmin SUPPORT

Home
Create a New Site
Search for Site by Site Name
Search by Person
Search for Site by Provider

SPA
Service Payment Authorization

PA
Manage PA

PAWS
Reports

Search By Person:

First Name: DODD Number:
Last Name: County:
Medicaid Billing Number: Search by:
SSN:
CRISE:

Click on Individual's number (Please note, do not click on the name).

Search By Person:

First Name: DODD Number:
Last Name: County:
Medicaid Billing Number: Search by:
SSN:
CRISE:

Showing 1 - 1 of 1 records First Prev Next Last

Filter:	Select Site	CODB County	Individual No.	Last Name	First Name	DOB	Medicaid No.
		DELAWARE		...		07/14/XXXX	XXXXXXXX1599

Click on the most current plan date.

PAWS Individual Plan Information

Individual Name: _____ Individual Number: _____ DHS Medicaid# _____

Version	Waiver Type	County	Match Source	Plan Begin Date	Plan End Date	Approval	Approval Date
6	I/O	DELAWARE	MRTN	11/01/2014	10/31/2015	Enrolled	11/02/2015
4	I/O	DELAWARE	MRTN	11/01/2013	10/31/2014	Enrolled	09/12/2014
4	I/O	DELAWARE	MRTN	11/01/2012	10/31/2013	Enrolled	11/14/2013
6	I/O	DELAWARE	MRTN	11/01/2011	10/31/2012	Enrolled	11/08/2012

Scroll to the bottom of the page to see the PAWS. ◀

Service Items - Current Version - 6													
Service Code	Begin Date	End Date	Contract#	Contract Name	Service Title	Units Per FP	Frequency	Addon	2015 Total Units	2015 Total Costs	2016 Total Units	2016 Total Costs	Rate Band
A22	11/1/2014	6/30/2015			HPC - IO	196	SPAN		196	\$805.56	0	\$0.00	0
A22	11/1/2014	6/30/2015			HPC - IO	396	SPAN		396	\$1,627.56	0	\$0.00	0
A22	11/1/2014	6/30/2015			HPC - IO	287	SPAN		287	\$1,179.57	0	\$0.00	0
A22	11/1/2014	6/30/2015			HPC - IO	1477	SPAN		1477	\$6,070.47	0	\$0.00	0
A22	11/1/2014	6/30/2015			HPC - IO	565	SPAN		565	\$2,322.15	0	\$0.00	0
A22	7/1/2015	10/31/2015			HPC - IO	1434	SPAN		0	\$0.00	1434	\$5,893.74	0
A22	7/1/2015	10/31/2015			HPC - IO	1808	SPAN		0	\$0.00	1808	\$7,430.88	0
A22	7/1/2015	10/31/2015			HPC - IO	1657	SPAN		0	\$0.00	1657	\$6,810.27	0

